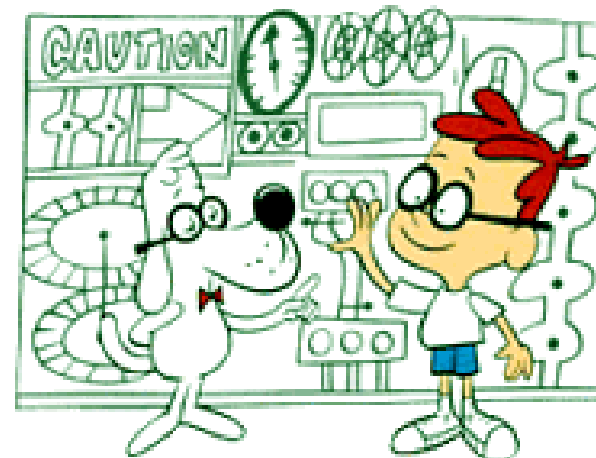




# Visiting the Future: ConWrite 6



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**MSG/PIW**

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Updated: November 14,  
2003



# How to Use Version 6 Features

- **Briefing is separated in sections for the:**
  - **Buyer**
  - **Boss**
  - **PR Meister**
  - **CloseOut Meister**
  - **ConWrite Administrator**
- **This is the PR Meister's briefing**





# Version 6.0 screens

**ConWrite Login**

**ConWrite**

5.5.0

Never do card

Database

V60 DATABASE

Database is hoonwrite

Exit

**Buy Plans and Milestones**

File Tools Reports SetUp

No new PRs

☐ Adv Search

Buyer **CHRISTOPHER D. MILLER**

BuyPlan Number	Next Open Milestone	Next Due Date	*	Tickler Due	Tickler Note
FA8507-04-C-0018 P00001	Procurement Started	20 Oct 2003			
FA8507-04-C-0028	Acquisition Strategy Panel Comp	29 Oct 2003	💣	28 Nov 200	Dr Dave re-dating DD 1423
FA8507-04-C-0030	Procurement Started	21 Oct 2003			
FA8507-04-D-0019 0001	Pre-Procurement Activity Started	20 Oct 2003	💣	05 Nov 200	Leon late with latest lies
FA8507-89-C-9393 P00002	Procurement Started	25 Sep 2003	💣	20 Nov 200	George getting Gov't Property

NUMBER OF BUY PLANS = 5

Exit

**ConWrite - Workbasket**

File Tools Reports Setup Admin Expert Help

Find first action starting with:

MSG PKB Buyer: **SEAN G. HALPIN**

Contract Document	Type Action	Last Updated	PDF
FA8770-03-C-0004	CONTRACT	30 Oct 2003	1
FA8620-02-C-0001	CONTRACT	22 Oct 2003	1
FA8770-03-2-0024	COOP AGREEI	18 Jul 2003	09
FA8620-02-2-0000	COOP AGREEI	28 Oct 2003	1
FA8770-03-D-0001 0003	DO	29 Oct 2003	0
FA8770-03-D-0002 0001	DO	31 Jul 2003	09
FA8620-02-D-0000 0001	DO	29 Oct 2003	1
FA8770-03-D-0001 0002	DO	23 Apr 2003	1
FA8620-02-G-0000 0001	DO	29 Oct 2003	0
FA8770-03-D-0002 0002	DO	24 Sep 2003	1
FA8770-03-D-9099 000002	DO MOD	31 Jul 2003	09
FA8770-03-D-0001 000201	DO MOD	24 Sep 2003	1
FA8770-03-D-0003 000101	DO MOD	29 Apr 2003	1
FA8770-02-1-0000	GRANT	30 Oct 2003	1
FA8770-03-1-0022	GRANT	18 Jul 2003	10
FA8770-03-1-0005	GRANT	22 Apr 2003	1
FA8620-02-1-0000	GRANT PROFIT	28 Oct 2003	1
FA8770-03-C-0003 P00002	MOD	30 Oct 2003	1
FA8770-03-C-0002 P00001	MOD	30 Jul 2003	15
FA8770-03-C-0000 P00001	MOD	24 Sep 2003	1

15 of 40 documents found.

☒ Buyer's In-process  
☐ Buyer's Awarded  
☐ Buyer's Archived

☐ Adv Search

☐ Related to Highlighted

Reviewed by:



# Topics



## Using Version 6:

**How to Route PRs**

**How to Delete PRs**

**How to Enter PRs**



# How to Route PRs



# Do You have Any PRs to Route ?



**Buy Plans and Milestones**

File Tools Reports SetUp Admin

No new PRs ☐ Adv Search Edit Buyer RICHARD W. BAILEY

BuyPlan Number	Buyer	Office Syrn	Face Value	Age
----------------	-------	-------------	------------	-----

NUMBER OF BUY PLANS = 0

Exit Edit Milestones To Work Basket

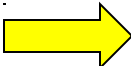
If 'No New PRs' (yellow arrow) is shown, then you have nothing to do

Take rest of day off. Wait...

Make sure that your name appears on the Buyer listbox (green



# Yes, You Do have PRs to Route



**Buy Plans and Milestones**

File Tools Reports SetUp Admin

**Click to Assign New PR** ☐ Adv Search  Buyer: ALPHONSE A. AASYSTEM WHOHOO

BuyPlan Number	Buyer	Office Syrr	Face Value	Age
FA8507-04-C-0007	Aasystem Whohoo, AI	MSG/PIW	10,000,000.00	0
FA8507-04-C-0008	Aasystem Whohoo, AI	MSG/PIW	10,000,000.00	17
FA8507-04-C-0015	Aasystem Whohoo, AI	MSG/PIW	5,000,000.00	17
F11111-01-C-1111	Aasystem Whohoo, AI	MSG/PIW	5,000,000.00	67
FA8507-04-C-0009	Aasystem Whohoo, AI	MSG/PIW	3,000,000.00	17
FA8507-04-C-0004	Aasystem Whohoo, AI	MSG/PIW	2,350,000.00	33
FA8507-04-C-0001	Aasystem Whohoo, AI	MSG/PIW	2,000,000.00	31
FA8507-04-C-0002	Aasystem Whohoo, AI	MSG/PIW	2,000,000.00	31
FA8507-04-C-0006	Aasystem Whohoo, AI	MSG/PIW	2,000,000.00	23
FA8507-04-C-0025	Aasystem Whohoo, AI	MSG/PIW	2,000,000.00	17
FA8507-04-C-0003	Aasystem Whohoo, AI	MSG/PIW	2,000,000.00	28

NUMBER OF BUY PLANS = 19

“Push the button, Max”



# Types of PRs

## Personal PRs vs Unassigned PRs



**Connect PR**

File

PR

---Personal PRs---

FY14550408765	1
FY14558808888	0002
FY14559901234	0001
FY145599012354	0001
FY14559902323	0001
FY14559903332	0001
FY444499011111	0001

---Unassigned PRs---

COMMERCIALD0	0002
FY14559933333	0001
GRANT01	0001
MOD02D999901	0001
MOD2K02C9994	0001
SEANTEST1	0001

Connect to New Buy Plan

Transfer to

Stuckees

FB&KCONT
HOLDING
HPOTTER
JACK
LOSER
PRMAN
REBOZO
AAAA A. AAAAAAAAAA
DEBRA A. AMODIO
MARTIN J. BACA
MARTIN J. BACA
LINDA L. BAGGETT-FLINT
RICHARD W. BAILEY

Connect to Existing Buy Plan

In-Process Buy Plans

	Started
F11111-01-C-1111	07 Aug 2003
F33657-03-F-0003	26 Sep 2003
F33657-99-D-1234 0002	15 Aug 2003
FA8507-04-C-0001	29 Sep 2003
FA8507-04-C-0002	29 Sep 2003
FA8507-04-C-0003	02 Oct 2003
FA8507-04-C-0004	25 Sep 2003
FA8507-04-C-0006	09 Oct 2003
FA8507-04-C-0007	
FA8507-04-C-0008	20 Oct 2003



# How to Route PR to Buyer

## Highlight PR, Highlight Stuckee, click 'Transfer to'

**Connect PR**

File

PR      PR Description

---Personal PRs---

PR	PR Description
FY14550408765 1	PR: MOD2K02C9994 0001
FY14558808888 0002	Date Received: 28 Oct 2003
FY14559901234 0001	Quantity: 1
FY145599012354 0001	Appropriation: 23222222;
FY14559902323 0001	Ob1: \$ 690,000.00
FY14559903332 0001	Ship To:
FY444499011111 0001	Mark For:
---Unassigned PRs---	Description:
COMMERCIALD0 0002	Add Funding
FY14559933333 0001	
GRANT01 0001	
MOD02D999901 0001	
<b>MOD2K02C9994 0001</b>	
SEANTEST1 0001	

Connect to New Buy Plan

Transfer to

Stuckees

KATHRYN P. PHEULPIN
MICHELLE S. PICKEL
SARAH E. PINKUS
JOSEPH A. PROVENS
GEARY W. PYLES
FRANK L. QUINN
<b>KEN RACKLIFF</b>
RENEE M. RAMIREZ
SALLY L. RAYMOND
THOMAS REASTER
AMY D. REDICK
ROSE M. REED
E J. RENA

In-Process Buy Plans

In-Process Buy Plans	Started
<b>F11111-01-C-1111</b>	<b>07 Aug 2003</b>
F33657-03-F-0003	26 Sep 2003
F33657-99-D-1234 0002	15 Aug 2003
FA8507-04-C-0001	29 Sep 2003
FA8507-04-C-0002	29 Sep 2003
FA8507-04-C-0003	02 Oct 2003
FA8507-04-C-0004	25 Sep 2003
FA8507-04-C-0006	09 Oct 2003
FA8507-04-C-0007	
FA8507-04-C-0008	20 Oct 2003

Connect to Existing Buy Plan



# How to Delete a PR

***Who would ever do such as thing!***



# How to Delete a PR

**Connect PR**

File

Back

Delete PR from ConWrite

PR Description

PR: MOD2K02C9994 0001

Date Received: 28 Oct 2003

Quantity: 1

Appropriation: 23222222:

Obl: \$ 690,000.00

Ship To:

Mark For:

Description:

Add Funding

Connect to New Buy Plan

Transfer to

Stuckees

KATHRYN P. PHEULPIN

MICHELLE S. PICKEL

SARAH E. PINKUS

JOSEPH A. PROVENS

GEARY W. PYLES

FRANK L. QUINN

KEN BACKLIFF

RENEE M. RAMIREZ

SALLY L. RAYMOND

THOMAS REASTER

AMY D. REDICK

ROSE M. REED

E J. RENA

In-Process Buy Plans

Started

F11111-01-C-1111 07 Aug 2003

F33657-03-F-0003 26 Sep 2003

F33657-99-D-1234 0002 15 Aug 2003

FA8507-04-C-0001 29 Sep 2003

FA8507-04-C-0002 29 Sep 2003

FA8507-04-C-0003 02 Oct 2003

FA8507-04-C-0004 25 Sep 2003

FA8507-04-C-0006 09 Oct 2003

FA8507-04-C-0007

FA8507-04-C-0008 20 Oct 2003

Connect to Existing Buy Plan

←

Deleting PR: Removes PR from ConWrite including ABSS table



# How to Return PR to PR Meister

If PR is assigned to someone else, they can return it for deletion



**Connect PR**

File

PR      PR Description

---Personal PRs---

FY14550408765	1
FY14558808888	0002
FY14559901234	0001
FY145599012354	0001
FY14559902323	0001
FY14559903332	0001
FY444499011111	0001

---Unassigned PRs---

COMMERCIALD0	0002
FY14559933333	0001
GRANT01	0001
MOD02D999901	0001
MOD2K02C9994	0001
SEANTEST1	0001

PR: FY145599012354 0001

Date Received: 21 Oct 2003

Quantity: 1

Appropriation: 579360000

Obl: \$ 125,000.00

Ship To:

Mark For:

Description: This is a PR for funding delivery order FA9833-99-1234 0003

Connect to New Buy Plan

Transfer to

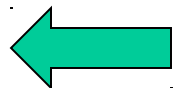
Stuckees

GENET R. STEWART
SHELLI A. SWISHER
ELAINE TAYLOR
BETH WANN
JOHN F. WEBB
QUIDA A. WINTERS
GANDALF T. WIZARD
KATHLEEN A. WOODARD
ROBERT R. WOOLERY
MARGARET YARRINGTON
ROBERT D. ZACCARIA
KENNETH E. ZURCHER
Return to PR Meister

Connect to Existing Buy Plan

In-Process Buy Plans

	Started
F11111-01-C-1111	07 Aug 2003
F33657-03-F-0003	26 Sep 2003
F33657-99-D-1234 0002	15 Aug 2003
FA8507-04-C-0001	29 Sep 2003
FA8507-04-C-0002	29 Sep 2003
FA8507-04-C-0003	02 Oct 2003
FA8507-04-C-0004	25 Sep 2003
FA8507-04-C-0006	09 Oct 2003
FA8507-04-C-0007	
FA8507-04-C-0008	20 Oct 2003





# How to Enter a PR

***Who would ever do such a thing!***



# How to Enter PR

**Buy Plans and Milestones**

File Tools Reports SetUp

☐ Adv Search

Buyer

Find PR  
Find Contract  
Find Buy Plan  
Create BuyPlan Without PR  
Create PR

Buy Plan	Next Open Milestone	Next Due Date	*	Tickler Due	Tickler Note
FA8507-04-D-0019 0001	Procurement Started	20 Oct 2003			
FA8507-04-D-0019 0001	Acquisition Strategy Panel Comp	29 Oct 2003		28 Nov 200	Dr Dave re-dating DD 1423
FA8507-04-D-0019 0001	Procurement Started	21 Oct 2003			
FA8507-04-D-0019 0001	Pre-Procurement Activity Started	20 Oct 2003		05 Nov 200	Leon late with latest lies
FA8507-89-C-9393 P00002	Procurement Started	25 Sep 2003		20 Nov 200	George getting Gov't Property

NUMBER OF BUY PLANS = 5



# Enter PR Info

**PR Create**

Appropriation: 57 43600      Limit SubHead (rarely used):  
Fund Format: AF

Supplemental Accounting Classification:  
294 47WL 000000 000000 00000 000000

ADSN: 565600      CPN: F95600      JON:      WBS:

PR/MIPR: FY14550401234      Obligation Amount: \$125,000.00

Quantity: 1      Ship To: FA8504      Mark For: FA8506

Description:  
PR to buy a Catamaran for the buyer

Assign PR to:  
☒ Me  
☐ PR Meister

←      OK



# Technical Details

***Who needs details !***



# Technical Details

- **ABSS PRs arrive through ABSS2Con utility.**
- **This new utility runs on ConWrite Administrator's computer.**
- **Every 15 minutes it checks for PRs. If PRs found:**
  - **Runs through validation**
    - **Rejected PRs create a e-mail to ConWrite Administrator explaining reject**
    - **Acceptable PRs show up in PR Meister's basket**



# Technical Details 2

- **Acceptable PRs are put in ConWrite.mdb**
  - **Table T955\_ABSS**
  - **Each PR line is assigned a unique ABSS\_ID**

T955_ABSS : Table					
	PR	PR_LINE	UNIT_OF_ISS	DEL_SCHED	ABSS_ID
	FY003608EP0053	0000	EA	21 Aug 2003	6
	FY003608EP0053	0001	LO	21 Aug 2003	7
	FY003608EP0054	0000	EA	21 Aug 2003	8
▶	FY003608EP0054	0001	LO	As Required	9
	FY003608EP0054	0002	LO	21 Aug 2003	10



# Technical Details 3

**When PR Meister assigns PR to someone, a record is added to T970\_ABSS\_2\_BuyPlan**

BP_ID	CONWRITEID	ABSS_ID
6190	AAA	1
	CARTERS	75
6289	DICKB	120
	FBAKCONT	12
	FBAKCONT	13
	FBAKCONT	16
	FBAKCONT	91

Record: 1 of 54

**When Buy Plan is created, the BP\_ID is assigned.**

BP_ID	BUYPLANNUMBER	CONWRITEID	TYPEDOCUME
6214	FA850704C0019	SYSTEM	CONTRACT
6114	F3365703C0019	AAA	CONTRACT
5766	F3365702C0029	MRED	CONTRACT
6215	FA850704C0020	AAA	CONTRACT
6220	FA850704C0025	SYSTEM	CONTRACT



# Technical Details 4

**.When a contract action is connected with a Buy Plan, the BP\_ID shows up in a new field in T800.**

T800_DOC_MAST : Table							
		k_id	parent_k_id	piin_spiin_id	face_pg_ic	face_pg_desc_tx	BP_ID
	+	6287	6287	FA850704C0009	67X	CONTRACT	6187
	+	6285	6285	F3333303R0000	33X	RFP	
	+	6284	6284	FA87700210000	GRC	GRANT	
	+	6282	5882	FA877003D0000P00001	68X	MOD	
	+	6281	6276	FA877002D9998P00001	68X	MOD	



# Technical Details - Summary

T955_ABSS : Table					
	PR	PR_LINE	UNIT_OF_ISS	DEL_SCHED	ABSS_ID
	FY003608EP0053	0000	EA	21 Aug 2003	6
	FY003608EP0053	0001	LO	21 Aug 2003	7
	FY003608EP0054	0000	EA	21 Aug 2003	8
▶	FY003608EP0054	0001	LO	As Required	9
	FY003608EP0054	0002	LO	21 Aug 2003	10

T970_ABSS_2_BUYPLAN : Table			
	BP_ID	CONWRITEID	ABSS_ID
▶	6190	AAA	1
		CARTERS	75
	6289	DICKB	120
		FBAKCONT	12
		FBAKCONT	13
		FBAKCONT	16
		FBAKCONT	91
Record: 1 of 54			

T975_BUYPLAN : Table				
	BP_ID	BUYPLANNUMBER	CONWRITEID	TYPEDOCUME
+	6214	FA850704C0019	SYSTEM	CONTRACT
+	6114	F3365703C0019	AAA	CONTRACT
+	5766	F3365702C0029	MRED	CONTRACT
+	6215	FA850704C0020	AAA	CONTRACT
+	6220	FA850704C0025	SYSTEM	CONTRACT

T800_DOC_MAST : Table						
	k_id	parent_k_id	piin_spiin_id	face_pg_ic	face_pg_desc_tx	BP_ID
+	6287	6287	FA850704C0009	67X	CONTRACT	6187
+	6285	6285	F3333303R0000	33X	RFP	
+	6284	6284	FA87700210000	GRC	GRANT	
+	6282	5882	FA877003D0000P00001	68X	MOD	
+	6281	6276	FA877002D9998P00001	68X	MOD	



# **End of PR Meister's Briefing**

**Any questions ?**